



**Education**

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**High School**

School Name: \_\_\_\_\_

City and State: \_\_\_\_\_

Degree or # of Years Completed \_\_\_\_\_ Grade Point Average \_\_\_\_\_

**College**

School Name: \_\_\_\_\_

City and State: \_\_\_\_\_

Degree or # of Years Completed \_\_\_\_\_ Grade Point Average \_\_\_\_\_

Major: \_\_\_\_\_

**College**

School Name: \_\_\_\_\_

City and State: \_\_\_\_\_

Degree or # of Years Completed \_\_\_\_\_ Grade Point Average \_\_\_\_\_

Major: \_\_\_\_\_

**Graduate School**

School Name: \_\_\_\_\_

City and State: \_\_\_\_\_

Degree or # of Years Completed \_\_\_\_\_ Grade Point Average \_\_\_\_\_

Major: \_\_\_\_\_

List any credits earned or in progress beyond your current degree:

\_\_\_\_\_

List any additional certificates and/or training programs earned or in progress, not included in your formal education:

\_\_\_\_\_

List any professional affiliations to which you belong (please do not list activities which would indicate age, sex, color, race, creed, national origin, religion, marital status, sexual orientation, political belief, or disability):

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### **Previous Employment**

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List your current or most recent employment first. Include work-related internships, military and volunteer work.

Current Employer: \_\_\_\_\_

City and State: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Supervisor's Name and Title: \_\_\_\_\_

Position Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Salary: \_\_\_\_\_ per Hour Week Month Year (circle one)

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

May we contact your employer: Yes \_\_\_\_\_ No \_\_\_\_\_

Previous Employer: \_\_\_\_\_

City and State: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Supervisor's Name and Title: \_\_\_\_\_

Position Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Salary: \_\_\_\_\_ per Hour Week Month Year (circle one)

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

May we contact your employer: Yes \_\_\_\_\_ No \_\_\_\_\_

Previous Employer: \_\_\_\_\_

City and State: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Supervisor's Name and Title: \_\_\_\_\_

Position Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Salary: \_\_\_\_\_ per Hour Week Month Year (circle one)

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

May we contact your employer: Yes \_\_\_\_\_ No \_\_\_\_\_

**Professional References**

Name/Relationship	Title	Company	Phone #	Profession
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**Releases and Applicant's Signature**

In connection with my application for employment and as a condition of continuing employment, I understand that investigative background inquiries may be made on me including previous employers, schools, criminal convictions, motor vehicle, and other reports. These reports will include information as to my character, work habits, performance, education, compensation, and experience along with reasons for termination of employment from previous employers. Furthermore, I understand that the company may be requesting information from various federal, state, and other agencies which maintain records concerning my past activities relating to my driving, criminal, civil, and other experiences as well as claims involving me in the files of insurance companies. I authorize without reservation, any party or agency contacted to furnish the above mentioned information and release all parties involved from liability and responsibility for doing so. I hereby consent to obtaining the above information from RTR Public Schools. This authorization and consent shall be valid in original, fax, or copy form.

\_\_\_\_\_ Please Initial

**All hiring and employment at RTR Public Schools is at will.** I understand this application is not an employment contract nor can it be used to create one. Employment at RTR Public Schools has no specific term and may be terminated by the employee or RTR Public Schools with or without notice. I acknowledge that RTR Public Schools has not made any promises or representations that differ from those contained in this paragraph.

I understand I must provide satisfactory documents to establish my identity and right to work in the United States, if I am offered a position with RTR Public Schools, and that failure to provide this evidence will result in the termination of my employment.

I release and agree to hold harmless any individual, company, business institution or government agency from all liability with regard to furnishing information to RTR Public Schools I agree to release and hold harmless RTR Public Schools from all liability with respect to the receipt of such information.

I certify that the information I have furnished on this application form is true and complete. I understand that if any misrepresentation has been made by me verbally or in writing, any offer of employment made to me may be withdrawn or my subsequent employment with RTR Public Schools may be terminated.

\_\_\_\_\_  
Applicant's Signature

**RETURN APPLICATION to:**

RTR Public Schools  
PO Box 659  
Tyler, MN 56178