

RTR Board of Education  
Regular Monthly Meeting  
Thursday, February 16, 2012, at RTR High School, Tyler, MN

TO THE MEMBER ADDRESSED:

Notice is hereby given that the regular meeting of the RTR Board of Education of Independent School District No. 2902, will be on Thursday, February 16, 2012, at RTR High School, Tyler, MN

**RTR Board Meeting: 7:30 PM**

**AGENDA**

Attendance: Cordes, Erickson, Gordon, Hansen, Henriksen, Madsen, Possail

Administration: Houck, Lehnhoff, Burns, Bush, A. Christensen

Guests: \_\_\_\_\_

- A. Call to order and welcome by Chair Henriksen at \_\_\_\_\_.
- B. Pledge of Allegiance
- C. Approve Agenda 1. \_\_\_\_\_ 2. \_\_\_\_\_
- D. Consent Agenda
  - 1. Administration Reports
    - a. Superintendent
    - b. Middle School
    - c. High School
    - d. Elementary
  - 2. Minutes of January 19, 2012 regular meeting
  - 3. March Meeting Date
  - 4. Superintendent Mileage
  - 5. Computer Replacement
  - 6. Form 471
  - 7. Employee Notifications
  - 8. Teacher Contract
- 1. \_\_\_\_\_ 2. \_\_\_\_\_ to approve consent agenda items.
- E. Item # \_\_\_\_\_ reclassified from the consent agenda. 1. \_\_\_\_\_ 2. \_\_\_\_\_
- F. Item # \_\_\_\_\_ reclassified from the consent agenda. 1. \_\_\_\_\_ 2. \_\_\_\_\_
- G. Goals
  - 1. Cooperative Ventures
    - a. Special Education Director 1. \_\_\_\_\_ 2. \_\_\_\_\_
    - b. Reimbursement Agreement 1. \_\_\_\_\_ 2. \_\_\_\_\_
    - c. Extra-Curricular Activities (Discussion)
  - 2. Fiscal Stability
    - a. Bills 1. \_\_\_\_\_ 2. \_\_\_\_\_
    - b. Treasurer's Report 1. \_\_\_\_\_ 2. \_\_\_\_\_
    - c. 5-Year Plan (Discussion)
  - 3. Student Performance
    - a. Teacher Mentoring
    - b. PLC
  - 4. Curriculum Report
    - a. CIPA
- H. Other Business
- I. Adjournment 1. \_\_\_\_\_ 2. \_\_\_\_\_ at \_\_\_\_\_.

**RTR Board of Education  
Regular February Board Meeting  
February 16, 2012  
7:30 p.m. – RTR High School**

**Public Forum:** Board members will be available at 7:00 p.m. for a public forum. The purpose is to give the public the opportunity to meet with board members to discuss the RTR education system. Everyone is welcome to attend.

**March Meeting Date:** Administration is requesting the board's permission to move the March board meeting to Thursday, March 22<sup>nd</sup>. The reason for this request is the Annual Business Conference, sponsored by the Service Cooperative being held on March 20<sup>th</sup>. With the meeting being held on the 19<sup>th</sup>, the business office staff will not be able to attend the business conference because of office responsibilities.

**Superintendent Mileage:** Mr. Houck will provide a copy of his mileage log for the board's review.

**Computer Replacement:** Administration is requesting authorization to purchase approximately 60 new computers. The 5-year warranty will expire this summer on the computers that are up for replacement. Administration is in the process of obtaining bids to replace these computers.

**Form 471:** Administration is requesting the board approve the proposed E-rate budget that is being applied for on the Form 471.

**Employee Notifications:** Administration is requesting the board approve the following notifications:

Austin Maranell	Junior Hoopsters Coordinator
Austin Maranell	Para-Professional Student Assistant
Gerard Stefanick	Asst. Custodian - High School
Tammy Brust	School Readiness/ECFE Teacher - Middle School
Tammy Brust	ECFE Teacher/Evening - Middle School

**Teacher Contract:** Administration is requesting the board approve a teaching contract for Cynthia Duus as math teacher to be shared between the Lynd and RTR districts.

**Special Education Director:** Administration will provide an alternate plan to provide special education director services for the district over what has been done in the past.

**Reimbursement Agreement:** Administration is requesting the board approve a new shared superintendent's agreement between Hendricks, Lynd and RTR School Districts.

**Extra-Curricular Activities:** It has been requested that extra-curricular activities be added to the agenda. They are requesting a discussion on the possibilities of a cooperative agreement with Marshall to share services to provide dance line for RTR students that wish to participate.

**5-Year Plan:** (Discussion Only) Board members were all provided a rough draft of possible facility repairs and equipment replacement for the next five years. Administration is looking for the board members to prioritize these projects and equipment replacement.

**Teacher Mentoring Program:** Staff members will be available to explain how the teacher mentoring program is implemented at RTR and what they are seeing as results of this program.

**PLC:** The board will also be informed of the Peer Learning Community (PLC). Both of these programs (Teacher Mentoring and the PLC) are a part of the Flexible Learning Year (FLY) program.

**CIPA:** The RTR Board of Education has set aside time at this board meeting to discuss the "Children's Internet Protection Act" (CIPA). The purpose of this time is for the board to discuss the district's internet safety policy. This is required under E-rate funding.